



# Preston Primary School Information Booklet



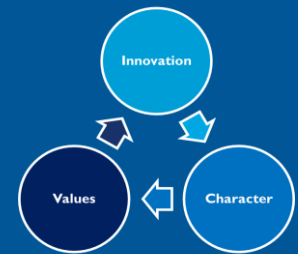
**PRESTON PRIMARY SCHOOL**  
Old Paignton Road  
Livermead  
Torquay  
TQ2 6UY

**Tel: 01803 607075**

**School Office Email: [admin@preston.torbay.sch.uk](mailto:admin@preston.torbay.sch.uk)**

**Website: [www.preston.torbay.sch.uk](http://www.preston.torbay.sch.uk)**

We are delighted to welcome you to Preston Primary School.



We hope this information answers most of your questions. We are currently finalising details for the full reopening of the school in September following Government guidance. With this in mind we may need to confirm some details closer to September. We will communicate via e-mail, therefore if your contact details change, please e-mail the school office.



Your child is in Foundation Stage, Unit 1, with Mrs Bastin and Mrs Clague. The unit leader is Mrs Bastin. We have two foundation classes, Puffins and Penguins, but the two classes spend a lot of time together so the children make lots of new friends. The classes are not finalised until after the Autumn half term as we like to give the children time to settle in, make friends and become familiar with the routines.

### **What will happen at the start and end of the day?**

Your child's first day at school is Thursday 3<sup>rd</sup> September and their school day is 9.00am – 3.00pm. This will be the timings until further notice so we can avoid crowding with other year groups. You will have already received the term dates but they are also available on our website.

In the morning please bring your child to the Key Stage 1 playground and the teachers will either meet you at the playground gate or you will be given access to meet the teachers in the playground (please do not arrive earlier than 9am). You can then say your goodbyes and the children can walk into class with their new friends. At the end of the day, please collect your child the same way. Please be patient as we ensure each child has a grown up.

### **What do they need to bring?**

Your child will need to wear full school uniform and bring a coat, book bag and a drinks bottle every day.



They will also need to bring a PE kit, welly boots and a waterproof suit (for the Woodland Camp). These items can be left in school but the PE kit will be sent home to wash during the holidays. Please ensure everything is clearly named.



Please do not bring in toys from home, it would be a shame if they got lost.

## Snack time

A healthy fruit or vegetable snack is provided every morning for your child right through to the end of year 2. Children who are four years old also receive free milk in school. Once your child turns five, if you would like them to still receive milk you will need to pay for it via the Cool Milk website. The milk is delivered direct to school but in order to receive the milk you must return the Cool Milk registration form or register your child online.

<https://www.coolmilk.com/>



## Lunch time

Puffins and Penguins eat lunch together in the hall with familiar adults. Your child can either bring a healthy packed lunch (no sweets or fizzy drinks) from home or school meals are free for children in Foundation, Year 1 and Year 2. You will receive an e-mail from school with a link and information on how to register with Aspens, our catering company. Once your child is registered you can then view and order online for school meals.



## **Breakfast and After School Club**

Our Breakfast Club is open from 7.40am and we have an After School club which runs until 6pm. This can be booked and paid by using our schoolmoney/eduspot site. You will not be able to register for this site until after the first day of term. Therefore, if you require either of these provisions on the first two days of school, please e-mail the school office [admin@preston.torbay.sch.uk](mailto:admin@preston.torbay.sch.uk) to book a place.

## **Communication**



We use an app called School News. We recommend you download this app on your phone as this is where we post useful information from the whole school. You can download the app from either itunes app store, google play or windows store searching for School News. Launch this free app and click on 'find my school' using GPS or using our postcode TQ2 6UY. You should then be able to click on News to view the latest news items, unit letters and upcoming calendar events by clicking on events.

The school website has lots of useful information. Please remember to regularly check here for updates. <https://www.preston.torbay.sch.uk/>

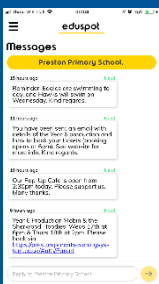


In Foundation we feel it is important to build good communication links to give you an insight into your child's first year at school. We produce a regular newsletter which will be e-mailed to you and can also be found on the School News app and school website.

Your child will be given a home school communication book that is to be kept in their book bag. You will be able to write messages to the class teachers and it will be checked daily. The mornings can be very busy so if you do have any messages could we request that you either write it in the home school communication book or speak to us at the end of the day. However, if the message is urgent please e-mail your message to [admin@preston.torbay.sch.uk](mailto:admin@preston.torbay.sch.uk)

## **School Payments**

With trips, swimming, residentials, and after school activities where a payment is required, we notify you that a payment is due using our



schoolmoney/eduspot site. You can access the parent login using this link <https://login.eduspot.co.uk/public/portal/parent/?app=schoolmoney> You will be asked to enter your child's first name, your email address, mobile number and a password that is supplied to you via text after the first day of term. Once you have received your password this site is also where you book and pay if you need to use our Breakfast and After School club provisions. You will need to complete an initial registration forms before your child attends, this can be downloaded from the school website.

## First Aid

If your child has first aid administered whilst at school we text you using our Teachers2Parents site to advise of this. If we need to contact you further regarding an incident we will call you in priority order according to the pupil registration form to discuss the next steps.

## Absence

Should your child be absent due to illness please call the absence line on 01803 607589 and leave a message with your child's name, class, and reason for absence. Alternatively, you can text this information to 07786 208446. If your child has sickness or diarrhoea they will need to be absent from school for 48 hours after the last episode of illness. For planned absences of any nature you will need to complete an absence request form - these are available on the school website or from the office.

## Car Park and School site

The car park is for the use of staff only and only guide dogs are permitted on the school site.

## Medical

Where possible medical and dental appointments should be made outside of school hours. If this for any reason is not possible please e-mail the school office [admin@preston.torbay.sch.uk](mailto:admin@preston.torbay.sch.uk) with the details of the appointment. If your child requires prescribed medicines during the school day you will need to complete an Administration of Medicine form which can be downloaded from the school website.

## Uniform

Please see below a list of the uniform required for your child:

### School Uniform

- V necked burgundy jumper/cardigan with the Preston Primary logo (available from Riviera Schooldays)
- Preston School tie (available from Riviera Schooldays)
- Grey School Trousers/Shorts/Skirt/Pinafore dress
- White Shirt/Blouse
- Grey/ black Socks for boys
- Grey/white socks or grey tights for girls
- Black Shoes
- Burgundy gingham dress for the Summer term



### PE Kit

- Plain white t-shirt/polo shirt
- Navy blue shorts or skirt
- Plimsolls/Trainers
- A PE bag



### Additional items

- Book Bag (available from Riviera Schooldays)
- Wellies (for woodland camp etc)
- Water bottle

**Please ensure all items are clearly named.** Some of the uniform items are only available from:

Riviera School Days  
186 Union Street  
Torquay  
TQ2 5QP  
Telephone Number: 01803 293650  
[www.rivieraschooldays.co.uk](http://www.rivieraschooldays.co.uk)

We hope your child will be very happy during their time at Preston. If you have any queries or concerns, please do not hesitate to let us know.

Love to  
Learn

Be good  
Citizens

Ready to  
Work